Registering your business

Business Portal · https://workerchecks.com/tl/mga-doc/pagpaparehistro-ng-iyong-negosyo/

Creating a **Worker Checks Business Management Account** gives your organisation full access to our **Free Business Portal**, where you can invite staff, manage checks, track compliance, and monitor results in real time — all from one secure dashboard.

1. How to Register Your Business

1. Click this link to register your business:
   Register for a Free Worker Checks Business Account ›
2. After registration, review the short instructions and click **“Add Business”** at the bottom of the screen.
3. If you don’t already have a Worker Checks user account, you’ll be prompted to **create one first**.
   Once your user account is created, you can then proceed to add your business details.
4. After we receive your submission, our team will **review and activate** your business management account — usually within one hour.

2. Add Your Logo During Registration

You can **add your company logo** during the registration process.
This logo will appear automatically on **email invitations sent to your team** when you invite workers to complete checks through your business portal.

Adding your branding helps ensure your invitations look official and reduces confusion among staff or contractors receiving compliance-related emails.

> **Tip:** A square or horizontal logo (PNG or JPG format) looks best in invitation emails.

3. What You Can Do with Your Business Account

Once activated, your free Worker Checks Business Management Account allows you to:

- Invite staff and contractors to complete background checks
- Track progress and compliance in real time
- Purchase prepaid credits or enable monthly invoicing (for customers generating>10 checks per month)
- Bulk upload worker lists for mass invitations

Still Need Help?

We’re happy to assist you in understanding your results and next steps. Just click on the chat icon on the bottom right of this screen.