How do I commence my check?

International Checks · https://workerchecks.com/tl/mga-doc/paano-ko-sisimulan-ang-aking-tseke/

Once you've purchased your NCCHC or received an invitation from your employer, you'll need to access your **CheckHub** — your personal Worker Checks portal — to commence your application. Follow the steps below to get started.

1

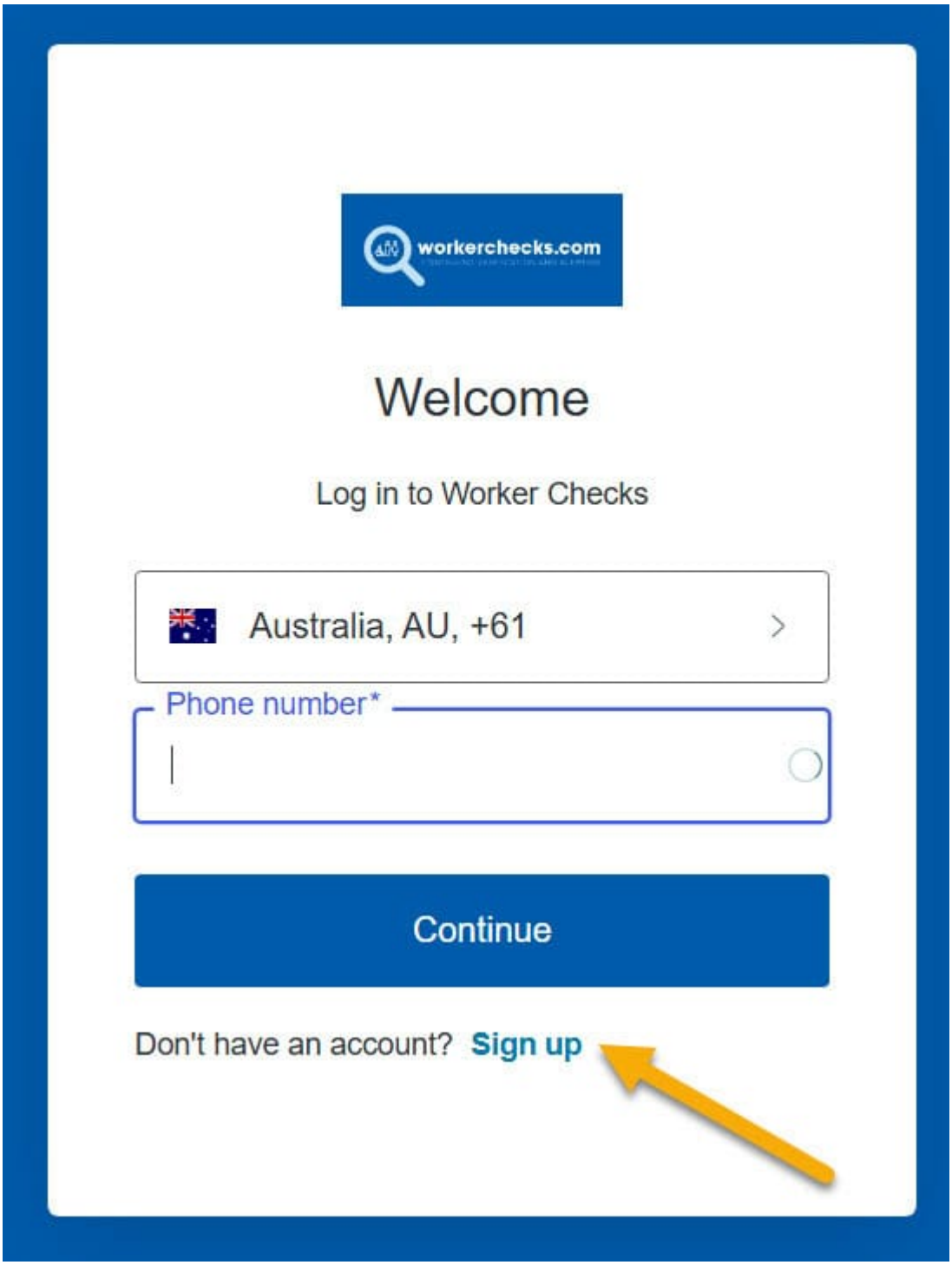
Go to Your CheckHub

Navigate to app.workerchecks.com/account in your browser. This is your personal portal where all your checks are managed.

2

Sign Up (First-Time Users)

If this is your first visit, click the **"Sign Up"** option beneath the login box and create your account. If you already have an account, log in directly.



Click "Sign up" beneath the Continue button on the login screen.

3

Register with Your Mobile Number

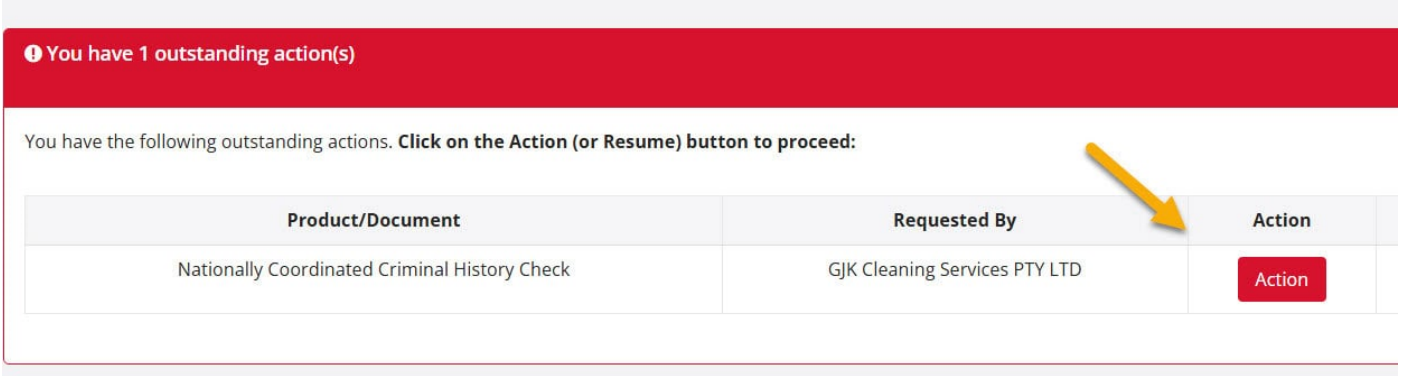
When registering, use the **same mobile number you provided at checkout** (or the one your employer has on file). This is how your purchased check gets linked to your account.

Important: Using a different number may mean your check doesn't appear in your portal. Contact us and we'll link it for you.

4

Find Your Check & Click the Action Button

Once inside your CheckHub, locate your check in the **"Pending Actions"** table and click the **"ACTION"** button on the right-hand side. You'll be guided through:



Your pending check will appear here — click the red "Action" button to begin.

✓

Biometric identity verification on your mobile device

✓

Uploading your identification documents

✓

Confirming your personal details

✓

Submitting your check for processing

Progress is automatically saved — you can return at any time before submitting.

5

Email & Mobile Must Match

Make sure the **email and mobile number** used to register match what was provided at checkout or by your employer. If they differ, your check may not appear in Pending Actions.

Need help linking a check? Reach us via the **chat icon** or email ask@workerchecks.com.

6

After Submission

Once submitted, your check moves to the **"Pending"** tab while being processed. You'll receive an email confirmation and can track progress anytime from your CheckHub.

Worker Checks Tip

If completing a check via a business invite, always begin from the **original invitation email** — this ensures your check is automatically linked to your organisation's dashboard.

80% of NCCHCs are completed within 1-3 minutes

The remaining checks are referred for manual review by police, which can take longer, sometimes several weeks.

Our support team is available to help you link a check, troubleshoot login issues, or answer questions about your application.

Email Us