How Do I Get an Australian Police Check?

Nationally Coordinated Criminal History Checks · https://workerchecks.com/tl/mga-doc/how-do-i-get-an-australian-police-check/

Obtaining an Australian police check is a quick and straightforward process. Most people applying for employment, licences, volunteer roles or compliance requirements complete a Nationally Coordinated Criminal History Check, which can be ordered online through an ACIC-accredited provider such as Worker Checks. Once submitted, your result is delivered securely to your digital portal as soon as processing is complete.

Below is a step-by-step guide covering everything you need to know before you begin.

1. Choose the Correct Type of Police Check

There are three main types of police checks in Australia:

A. Nationally Coordinated Criminal History Check (NCCHC)

Formerly known as a *National Police Check*.
Most common check in Australia
Accepted for employment, volunteering, licensing and onboarding
Delivered by ACIC-accredited providers (including Worker Checks)
Fastest turnaround — around 80% returned within 1–3 minutes

B. Australian Federal Police (AFP) Check

Required for immigration, visa applications, and some Commonwealth roles
Issued directly by the AFP
Worker Checks doesn’t currently offer AFP checks. You can apply directly with the Australian Federal Police.

C. International Police Checks

Needed when the applicant has lived overseas
Varies depending on the issuing country

If you're unsure which check you need, your employer or organisation should tell you the correct type.

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2. Gather Your Required Identity Documents

To complete a **Nationally Coordinated Criminal History Check** online, you must provide:

- Your full legal name(s) – past and present
- Date and place of birth
- Gender information
- **5 years of residential address history**
- **Three identity documents** (one from each approved group):
  - Primary ID (passport or driver licence)
  - Secondary ID (e.g., Medicare card, utility bill)
  - Supporting ID (e.g., student ID, government-issued photo ID)

Your documents must be:

- For passport or drivers license - you must have the original card (not a copy, image or a screenshot) - during biometric verification of identity the system will assess your passport or drivers license for authenticity.
- In English (or have an accredited translation)
- Other ID documents can be uploaded as photos or clear scans (no editing or filters)
- But your first Primary ID document (passport or license) must be the actual item (not a copy)

Read more here on Police Check Identity requirement here

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3. Complete Your Online Application

Once you have your ID ready:

1. Purchase your check from the Worker Checks product page for Checks
2. Create a secure Worker Checks account at the Registration link
3. Click the Action link from your Worker Checks CheckHub after registration.

4. The first step will be your biometric verification of Identity. When you start, a link will be sent to your mobile device where you will take an image of your original Passport or Driver License and a selfie to verify your identity.
5. The next stage is to complete the application - here you will upload any additional identity documents (copies / images are OK at this stage and complete the relevant application details.
6. After submitting your application, it will be processed by Worker Checks .
7. You will receive an SMS and email when your result is ready inside your CheckHub.

The entire process takes around **5-10 minutes** for most applicants.

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4. Your Check Is Submitted for ACIC Processing

Once submitted:

- Your information is securely encrypted
- ACIC and state/territory police agencies review the application
- Most checks are finalised very quickly
- A small percentage may require manual review

Around 80% of Worker Checks police checks are returned within 1–3 minutes.

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5. Receive Your Digital Police Check Certificate

When your police check is complete:

- You will receive email and SMS notification
- Your certificate will be available in your Worker Checks secure portal
- You can download, print or electronically share the certificate
- Your organisation can verify authenticity online

Still Need Help?

Chat with our Australian-based support team via the chat icon, or email **ask@workerchecks.com** for fast assistance.

Related checks and compliance services

National Police Check

Fast, ACIC-accredited online clearance.

BusinessHub – Bulk Worker Checks

Bulk billing, live tracking and secure portals.

VEVO Right to Work Check

Instant visa work-rights verification.

Bankruptcy & Insolvency Check

Real-time AFSA financial history checks.

International Police Check

Overseas criminal history screening.

Qualification Verification

Verify degrees, certificates and training.

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