Share your checks & profile

Your Worker Checks Account · https://workerchecks.com/es/docs/comparta-su-perfil-de-cheques/

Your **Worker Checks CheckHub** gives you full control over how and when you share your completed background checks and verified profile. You can share electronically with an employer or agency via a secure link, or download and print a PDF copy for your own records.

1

How to Share Your Checks and Profile

There are two ways to share your completed checks and profile.

Option A e-Share via Secure Link

1

Log in to your Worker Checks CheckHub at **app.workerchecks.com**.

2

Scroll down to the **Access Management** section on your dashboard.

3

Click `Share your Check Profile (viewable for 14 days)` to expand the sharing panel.

4

Enter the recipient's **first name**, **surname**, and **email address** — for example, an employer, agency, or organisation.

5

Click **Share**. The recipient will receive an email with a secure access link — no file attachments required.

Time-limited access Each link is encrypted and valid for **14 days** only. Your result is delivered as a live verified link — not a file — so authenticity cannot be tampered with.

Option B Print or Download a PDF Copy

1

Under **Your Checks & Products**, click the tile for the check you want to share.

2

Click `View PDF` in the top-right corner of your certificate.

3

Print or save the document for your records. Many employers accept a printed PDF alongside an electronic share for compliance purposes.

3-month access window Your check is accessible in the CheckHub for **3 months from the issue date**, in line with ACIC data-retention rules. Download or share before that window closes.

2

How to Revoke Sharing

If you need to withdraw access before the 14-day window expires, you can revoke sharing at any time from the **Access Management** section of your CheckHub.

Locate the active share and remove it. Any previously issued links will become immediately inactive — the recipient will no longer be able to view your profile.

Each share request is logged for traceability and audit compliance. You remain in complete control of who can access your information at all times.

3

When to Share Your Checks

You may be asked to share your Worker Checks profile in the following situations:

New job or contract application
NDIS or aged care onboarding
Labour-hire or staffing agency registration
Renewing compliance docs with an existing employer

4

Data Security & Privacy

All checks and certificates are stored and transmitted with enterprise-grade protections.

On-shore Australian servers

Your data never leaves Australia, stored in compliance with Australian privacy law.

Encrypted in transit & at rest

All data is encrypted end-to-end, protecting your information at every stage.

Private blockchain storage

Certificates are recorded on the Worker Checks private blockchain — immutable and tamper-proof.

You stay in control

Only you decide who sees your checks. Access can be revoked at any time.

All sharing and access activity is compliant with **ACIC regulations**, the **Australian Privacy Act**, and **Home Affairs requirements**.

Still need help?

Our support team is ready to assist.

Email us Open CheckHub