What information do I need to provide for a National Criminal History Check?

Nationally Coordinated Criminal History Checks · https://workerchecks.com/docs/what-information-do-i-need-to-provide-for-a-national-criminal-history-check/

To get a Nationally Coordinated Criminal History Check in Australia (also known as a National Police Check), you need to give us some personal details and three identity documents. The application takes about 10 minutes once you have paid.

Before you start

- An email address and a mobile phone to register your CheckHub account. Use the same mobile number you used to pay.
- Your mobile phone for the face scan, even if you start on a computer.
- A credit card to pay for your check online.
- You must be 16 or over to apply online.

Personal details

- All names, past and present, including maiden names, previous names and aliases
- Your date of birth and place of birth
- Gender information
- Your addresses for the last 5 years

Most of your details are filled in from your ID documents. Check each one and add anything missing.

Previous names

Declare any name that has appeared in official records, such as employment, government or bank records. You don’t need to include casual nicknames. If any of your ID is in a former name, you also need a marriage certificate or change of name certificate that links it to your current name. Read Previous names and change of name documents.

Three identity documents

You need three documents, one from each group, and at least one must show your photo. Most people use:

- **Born in Australia:** passport, driver licence and Medicare card
- **On a visa:** foreign passport, VEVO check and Medicare card

A VEVO check must be a PDF downloaded within the last month. Screenshots aren't accepted.

See all accepted documents: What identification documents are required for police checks?

Why you need the check

You will be asked for the position or role title and the employer or organisation. If you are looking for work and don't have an employer yet, enter **Seeking employment**. See What do I enter as position if I am seeking employment?

Need help?

The amount of information can feel like a lot, and we are happy to help you through it. For a step-by-step walkthrough, see How to complete your Nationally Coordinated Criminal History Check.

If you are unsure about anything, contact our Australian support team. Live chat is open 7am to 7pm, or email ask@workerchecks.com or call 1300 609 970.

Still Need Help?

Chat

We're happy to assist you in understanding your results and next steps.