Jobseeker – What do I enter as position if I am seeking employment?

Individual Checks · https://workerchecks.com/docs/jobseeker-what-do-i-enter-as-position-if-i-am-seeking-employment/

If you're a **jobseeker** applying for a **Nationally Coordinated Criminal History Check** or another background check through **Worker Checks**, you'll be asked to provide a *Position* or *Role Title* during your application.

What to Enter

If you are **not yet employed** or applying for work but need a check as part of recruitment, simply enter:

> **Position:** `Seeking employment`

This clearly tells the system (and any requesting organisation) that you are currently applying for roles rather than already holding a position.

Why This Matters

The *Position* field helps Worker Checks and the **Australian Criminal Intelligence Commission (ACIC)** record the purpose of your background check.
Using **"Seeking employment"** ensures your check is valid for general job-application purposes and not tied to a single employer.

This option is commonly used for:

- Jobseekers registering with recruitment agencies
- Students applying for placements
- Casual or contract workers between roles
- People renewing checks before starting new employment

Example Entry

Field	Example
Position	Seeking employment
Purpose	Employment / Pre-employment screening
Organisation	Self / Individual applicant

Still Need Help?

Chat

We’re happy to assist you in understanding your results and next steps.

Related checks and compliance services

National Police Check

Fast, ACIC-accredited online clearance.

BusinessHub – Bulk Worker Checks

Bulk billing, live tracking and secure portals.

VEVO Right to Work Check

Instant visa work-rights verification.

Bankruptcy & Insolvency Check

Real-time AFSA financial history checks.

International Police Check

Overseas criminal history screening.

Qualification Verification

Verify degrees, certificates and training.